

**Proceeding of the meeting held on 10.01.2012 under the Chairmanship of Sh. S.K.Sandhu, IAS, Principal Secretary to Government of Punjab, Department of Public Works (B&R) regarding role of Department of Water Supply & Sanitation in Govt. Buildings of Punjab.**

The following were present in the meeting:

1. Sh.P.S.Aujla IAS,  
Secretary to Govt. of Punjab,  
Deptt. of Water Supply & Sanitation.
  2. Sh.A.K.Singla,  
Chief Engineer (Buildings),  
Public Works ( B&R) Pb., Chandigarh,
  3. Sh. Sudhir Bhatia,  
Chief Engineer (North),  
DWSS Pb., Patiala.
2. The meeting deliberated the Office Note initiated by Chief Engineer (North) DWSS as was forwarded to Principal Secretary PWD B&R Pb. by Secretary DWSS Pb. vide his memo No. 13/103/2011-4B&RII/5656-57 dated 18.10.11.
- 3 After detailed deliberations, it was decided that :
- a. Department of Water Supply & Sanitation shall designate one of its Chief Engineers as Co ordinator Buildings who shall interact with Chief Engineer PWD B&R (Buildings) on all routine matters.
  - b. Every year in February, Chief Engineer Buildings shall hold a Pre-Planning Meeting with all the Chief Engineers of DWSS wherein all the On-going and New Buildings shall be discussed w.r.t. likely availability of budget.
  - c. When ever Chief Engineer Buildings shall receive any requisition for any new building, Chief Engineer DWSS Co ordinator shall be provided copy of requisition as well as Architectural Drawings so that provision of DWSS Estate & Internal Services can be timely incorporated in the Project Scheme Report for seeking Administrative Approval by Chief Engineer B&R Buildings.
  - d. **The current practice of Composite Tendering by Chief Engineer B&R Buildings shall be immediately dis-continued.** However, DWSS shall tender its Internal Services only after allotment of B&R Tender so that Building Contractor can choose to be one of the bidders for DWSS Internal Services.
  - e. For managing proper co ordination, every Superintending Engineer PWD B&R shall hold a Monthly Review Meeting which shall be attended by concerned Superintending Engineers DWSS. Similarly, Chief Engineer B&R Buildings shall also hold Quarterly Review Meetings with all the Chief Engineers of DWSS.
  - f. Chief Engineer B&R Buildings, w.e.f. immediate, shall release all subsequent funds/LoC for the On-going as well as for the upcoming Buildings to Chief Engineer Co ordination DWSS for flow of funds/LoC to the concerned DWSS Executive Engineer via respective Chief Engineer DWSS.

Sd-

**Principal Secretary PWD (B&R)**