

**Notice inviting applications for Empanelment of Retired Civil Engineers to support
implementation of
Swachh Bharat Mission (Grameen)**

1. Department of Water Supply and Sanitation, Govt. of Punjab intends to empanel retired civil engineers from various department/Boards /corporations of Punjab Govt. or central government or PSUs to support various activities under Swachh Bharat Mission (Grameen).
2. Maximum age: 62 years.
3. The District wise breakup of vacancies is available at DWSS website. Interested retired engineers can apply for empanelment by filling the application form available on DWSS website www.dwss.punjab.gov.in.
4. Duly signed scanned copy of application of the prescribed Performa (available on the DWSS website) will only be accepted through email at statecoordinatorsbmg@gmail.com.
5. For any other information interested applicants may contact at Tel: 0175-5005889.
6. Applications should reach the office of undersigned latest by 17.03.2021, 5:00 PM.

Sd/-
State Coordinator SBM (G)
Department of Water Supply and Sanitation
Contact No. 0175-5005889

District wise vacancies for empanelment of Retired Engineers

S. No.	District	Sub Divisional Engineer (Retd.) Sanitation	Junior Engineer (Retd.) Sanitation
1	Amritsar	1	-
2	Barnala	1	1
3	Faridkot	1	-
4	Fazilka	-	2
5	Fatehgarh Sahib	1	1
6	Ferozepur	1	3
7	Hoshiarpur	-	1
8	Jalandhar	-	1
9	Kapurthala	1	1
10	Ludhiana	1	2
11	Moga	1	2
12	Mansa	-	1
13	Muksar Sahib	1	-
14	Patiala	1	1
15	Pathankot	-	2
16	SAS Nagar	1	1
17	Sangrur	-	1
18	SBS Nagar	-	2
19	Tarntaran	1	2
	Total	12	24

EMPANELMENT OF RETIRED CIVIL ENGINEERS TO SUPPORT DWSS IN IMPLEMENTATION OF SWACHH BHARAT MISSION (GRAMEEN)

Under the Swachh Bharat Mission (Grameen), Government of India has emphasized that the highest priority be accorded to rural sanitation to promote cleanliness, hygiene and on elimination of open defecation for improvement in the quality of life of the rural population. Govt. of Punjab, Department of Water Supply and Sanitation under Swachh Bharat Mission (Grameen) Phase II envisages to improve sanitation service levels, sustain open defecation, and ensure availability of adequate solid and liquid waste management facilities in all the villages of the State. DWSS Punjab is the nodal agency for implementation of Swachh Bharat Mission (Grameen) Phase II. The project is scheduled for 5 years from 2020-21 to 2024-25, and its implementation has already commenced in all districts of the State.

Department of Water Supply and Sanitation Govt. of Punjab intends to empanel Retired Civil Engineers from various Departments /Boards /Corporations of Punjab Govt. or Central Government for implementation of various components under SBM (G) Phase II. The detailed terms of reference of the post is as under:

1. **Post**

Junior Engineer (Sanitation)

2. **Vacancy**

24 (Twenty Four)

3. **Qualifications**

Having minimum qualification of Diploma in Civil Engineering from recognized Institute/University. However, preference will be given to those candidates who has served and retired as Junior/Assistant Engineer from Department of Water Supply and Sanitation, Punjab.

4. **Experience**

- i. Knowledge of sanitation related works such as construction of Individual / Community toilets, Liquid waste management systems such as Waste Stabilization ponds etc.
- ii. Knowledge of departmental procedures and rules etc.

5. **Age**

Maximum **62 years** as on last date of the receiving of the application.

6. Preferable

5 years of experience in supervising, implementing various State/ National level programmes.

7. Knowledge and skills

- iii. Must have knowledge about various technical options for toilet construction and liquid waste management.
- iv. The candidates should have basic knowledge of computer i.e Microsoft word and excel and must have an android based mobile phone.
- v. The candidates should have personal conveyance to conduct field visits in the villages
- vi. Knowledge of Punjabi language is essential.

8. Job Description

- i. Assist Sub Divisional Engineer (Sanitation) in preparation of District Annual Implementation Plan/ as per funding norms of SBM (G) and implementation of various components of SBM (G) Phase II.
- ii. Ensuring SBM (G) related activities identified by Gram Panchayats are entered in Gram Panchayat Development Plan (GPDP) prepared by Rural Development & Panchayats Department.
- iii. Ensuring that monthly action as well as tour plan is prepared and approved by Concerned Executive Engineer and Director Sanitation Office.
- iv. Ensuring timely incentive disbursement to the eligible beneficiaries and monitoring uploading of physical and financial progress on sbmpunjab.com and sbm.gov.in.
- v. Timely submission of reports and documents to the Executive Engineer and Director Sanitation Office as and when required.
- vi. Undertaking extensive field visits in the assigned villages to ensure the quality project/program interventions.
- vii. Hand holding to GPs for achieving program objectives.
- viii. Maintain proper record and documentation..
- ix. Assist in facilitating external audit by the CA/ Internal Audit of Finance Department Punjab/ AG Punjab / CAG.
- x. Any other tasks as may be assigned by Executive Engineer and Director Sanitation Office.

9. Emoluments

Rs. 25000/- per month.

10. Tenure

Initially for the period of 12 months which can be further extended based on the performance and as per the prevalent Government policy.

12. General Conditions

- i. Interested retired engineers can apply for empanelment by filling the prescribed application form available on DWSS website www.dwss.punjab.gov.in giving details of Education Qualification with percentage of marks should be submitted latest by 5:00 PM on 17.03.2021. Application received after this date will not be considered.
- ii. Self-attested copies of all certificates, retirement letter and one passport size photo should be attached with the application.
- iii. Duly signed scanned copy of application (available on the DWSS website) will only be accepted through email at statecoordinatorsbmg@gmail.com by 5:00 PM on 17.03.2021 only.

APPLICATION FOR THE POST OF
JUNIOR ENGINEER (SANITATION) UNDER SBM (G)

Paste Latest passport
size Photograph

PARTICULARS

1.	Name of Applicant	
2.	Father's Name	
3.	Date of Birth & Age	
4.	Residence Address	
5.	Contact No. & Email id	
6.	(i) Initial Qualification , if any, during service.	
	(ii) Qualification acquired during Service	
	(iii) Departmental Exams passed during service.	
7.	Date of Retirement (Attach copy of retirement orders/PPO)	
8.	Age as on last date of submission of application	
9.	i) Department from where Retired	
	ii) Post held at the time of Retirement	
10.	Proficiency in Punjabi/ English	
11.	Proficiency in Computer work	
12.	Preferred district to work	

(Dated: _____)

Signature

CERTIFICATE

1. It is certified that I am physically fit to join my duties in the Department of Water Supply and Sanitation at _____ District.
2. I hereby accept the assignment on incentive basis as issued vide No.HOD/DWSS/Admn./20/ _____ Dated _____ by the Department of Water Supply and Sanitation.
3. It is certified that neither I have been convicted during my service nor removed from service.
4. I will join my duty against the post / assignment offered to me.

Residential Address _____

Mobile No. _____

EMPANELMENT OF RETIRED CIVIL ENGINEERS TO SUPPORT DWSS IN IMPLEMENTATION OF SWACHH BHARAT MISSION (GRAMEEN)

Under the Swachh Bharat Mission (Grameen), Government of India has emphasized that the highest priority be accorded to rural sanitation to promote cleanliness, hygiene and on elimination of open defecation for improvement in the quality of life of the rural population. Govt. of Punjab, Department of Water Supply and Sanitation under Swachh Bharat Mission (Grameen) Phase II envisages to improve sanitation service levels, sustain open defecation, and ensure availability of adequate solid and liquid waste management facilities in all the villages of the State. DWSS Punjab is the nodal agency for implementation of Swachh Bharat Mission (Grameen) Phase II. The project is scheduled for 5 years from 2020-21 to 2024-25, and its implementation has already commenced in all districts of the State.

Department of Water Supply and Sanitation Govt. of Punjab intends to empanel Retired Civil Engineers from various Departments /Boards /Corporations of Punjab Govt. or Central Government for implementation of various components under SBM (G) Phase II. The detailed terms of reference of the post is as under:

2. Post

Sub Divisional Engineer (Sanitation)

3. Vacancy

12 (Twelve)

4. Qualifications

Having minimum qualification of BE/ B.Tech in Civil Engineering from recognized Institute/University. However, preference will be given to those candidates who has served and retired as Sub Divisional Engineers from Department of Water Supply and Sanitation, Punjab.

5. Experience

- i. Knowledge of sanitation related works such as design & implementation of various technology options for Individual / Community toilets, Liquid waste management systems such as Waste Stabilization ponds etc., Composting.
- ii. Knowledge of Punjab Financial Rules, Audit Procedures and other departmental procedures and rules etc.

6. Age

Maximum **62 years** as on last date of the receiving of the application.

7. Preferable

5 years of experience in facilitation for planning, implementation and monitoring of National level programmes.

8. Knowledge and skills

- vii. Must have knowledge about various technical options for Solid & Liquid Waste Management and toilet construction technologies
- viii. The candidates should have basic knowledge of computer i.e Microsoft word and excel and must have an android based mobile phone.
- ix. The candidates should have personal conveyance to conduct field visits in the villages
- x. Knowledge of Punjabi language is essential.

9. Job Description

- xi. Assist District Sanitation Officer in preparation of District Annual Implementation Plan/ as per funding norms of SBM (G).
- xii. Planning, Implementing and monitoring various components of Swachh Bharat Mission (Grameen) Phase II such as construction of Individual household toilets, Community Sanitary Complexes, Solid and Liquid Waste Management (SLWM) etc and ensure that all targets should be achieved in time.
- xiii. Ensuring SBM (G) related activities identified by Gram Panchayats are entered in Gram Panchayat Development Plan (GPDP) prepared by Rural Development & Panchayats Department.
- xiv. Ensure that monthly action as well as tour plan is prepared and approved by Concerned Executive Engineer and Director Sanitation Office.
- xv. Undertaking extensive field visits to the villages and motivating the beneficiaries to construct Individual Household Toilets validated under SBM (G) Phase II and ensure their timely completion.
- xvi. Motivating and guiding all the Gram Panchayats as well as other key stake holders to take up solid and liquid waste management and make their villages visually neat and clean.
- xvii. Ensuring timely incentive disbursement to the eligible beneficiaries and their and monitoring uploading of physical and financial progress on sbmpunjab.com and sbm.gov.in.
- xviii. Timely submission of reports and documents to the Executive Engineer and Director Sanitation Office as and when required.
- xix. Ensuring proper record keeping and documentation.

- xx. Assist in preparing audit para replies related to Internal Audit of Finance Department Punjab/ AG/ CAG/ GOI.
- xxi. Any other tasks as may be assigned by Executive Engineer or Director Sanitation Office.

10. Emoluments

Rs. 35000/- per month.

11. Tenure

Initially for the period of 12 months which can be further extended based on the performance and as per the prevalent Government policy.

13. General Conditions

- iv. Interested retired engineers can apply for empanelment by filling the prescribed application form available on DWSS website www.dwss.punjab.gov.in giving details of Education Qualification with percentage of marks should be submitted latest by 5:00 PM on 17.03.2021. Application received after this date will not considered.
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APPLICATION FOR THE POST OF
SUB DIVISIONAL ENGINEER (SANITATION) UNDER SBM (G)

Paste Latest passport
size Photograph

PARTICULARS

1.	Name of Applicant	
2.	Father's Name	
3.	Date of Birth & Age	
4.	Residence Address	
5.	Contact No. & Email id	
6.	(i) Initial Qualification , if any, during service.	
	(ii) Qualification acquired during Service	
	(iii) Departmental Exams passed during service.	
7.	Date of Retirement (Attach copy of retirement orders/PPO)	
8.	Age as on last date of submission of application	
9.	i) Department from where Retired	
	ii) Post held at the time of Retirement	
10.	Proficiency in Punjabi/ English	
11.	Proficiency in Computer work	
12.	Preferred district to work	

(Dated: _____)

Signature

CERTIFICATE

5. It is certified that I am physically fit to join my duties in the Department of Water Supply and Sanitation at _____ District.
6. I hereby accept the assignment on incentive basis as.....issued vide No.HOD/DWSS/Admn./20/ _____ Dated _____ by the Department of Water Supply and Sanitation.
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Mobile No. _____