

### Notice Inviting Quotations

Quotations for the following material/work are invited from authorised dealers/ reputed suppliers/ enlisted contractors so as to reach the office of the undersigned on date **22.04.2024** up to **12:00 PM** The quotations will be opened at **03:00 PM** in the presence of the suppliers or authorised Agents who may like to be present. (For the month of 05/2024)


Sr. No.	Description of Material / Work	Qty.	Approximate Cost
1	<b>Name of work: <u>Cleaning, Sweeping and swabbing of ground floor and first floor in DWSS (HO) Patiala. (Wages)</u></b> Providing of unskilled labour (Sweeper) mainly for the cleaning, sweeping & swabbing of basement, outside interlocking tile area around the building, ground floor and first floor, internal area, rooms, ladies-gents washrooms and other government buildings which are under the control of this office.	03 Person	Quoted by Contractor as per Annexure - A
2	<b>Name of work: <u>Maintaining of rare lawn, lawn near ramp, side lawn with boundry wall and internal Gamalas on all floors in DWSS (HO) Patiala. (Wages)</u></b> Providing of unskilled labour (Mali) mainly for the maintaining of rare lawn, lawn near ramp, side lawn with boundary wall, internal Gamalas on all floors and other government buildings which are under the control of this office.	02 Person	Quoted by Contractor as per Annexure - A
3	<b>Name of work: <u>Maintaining of front gardens and outside lawn along with front of boundary wall in DWSS (HO) Patiala. (Wages)</u></b> Providing of unskilled labour (Mali) mainly for the maintaining of front gardens, outside lawn along with front of boundary wall and other government buildings which are under the control of this office.	03 Person	Quoted by Contractor as per Annexure - A
4	<b>Name of work: <u>Cleaning, Sweeping and swabbing of second floor &amp; Maintances of electric fitting in all building in DWSS (HO) Patiala. (Wages)</u></b> Providing of unskilled labour (Sweeper) mainly for the cleaning, sweeping & swabbing of stair case and rooftop, ramp and second floor, internal area, rooms, ladies -gents washrooms and electrician for maintenance of all DWSS H.O. Patiala building and other government buildings which are under the control of this office.		Quoted by Contractor as per Annexure - A
a	<b>Unskilled labour (Sweeper)</b>	02 Person	
b	<b>Electrician</b>	01 Person	
5	<b>Name of work: <u>Providing Material for Cleaning, Sweeping, Swabbing in DWSS (HO) Patiala.</u></b> Providing Material for Cleaning, Sweeping, Swabbing.	01 Job	Quoted by Contractor as per Annexure - B. Esti.Amount 16000/-

#### CONDITIONS:-

- Contractor/ Supplier should give minimum wages as per D.C. Patiala to all the sweeper, mali and electrician. Quotations which are less than minimum wages as per D.C. Patiala are not acceptable.
- Maximum service charges paid to service providers/ contractor as per Punjab Government (Department of finance) letter no. 7/74/2018-1FP1/1539932/1 Dated 01.08.2019



3. It is mandatory to give all wages to all employees by electronically i.e. through NEFT, RTGS or by cheque.
4. Wages of one month should be given to all employees before the 7th date of next month and only one rest after 06 days.
5. During Checking if anybody found absent from duty then under signed/ Department has right to deduct their wages.
6. During inspection if the work was not satisfactory then the under signed/ Department has right to reject the contractor/suppliers work without prior notifications.
7. CGST+SGST or any other chargeable duty must be specially mentioned separately, failing which no such tax or duty will be allowed at subsequent stage.
8. The undersigned reserves the right to reject any or all the quotations received without assigning any reason.
9. The undersigned has the liberty to increase or decrease the quantity of the material/employee/work at any stage.
10. Conditional/Telegraphic quotation shall be rejected.
11. Full specifications of the material must be mentioned otherwise the same shall be considered of the lowest quality, the literature of material may also be attached with the quotations.
12. The rates should be quoted for destination.
13. The quotations received after the due date shall be rejected.
14. In case due date happens to be holidays/declared holiday then quotation will be opened on next working day at the same time.
15. Sample of material be submitted with quotations as far as possible.
16. Material (as per annexure-B) should be supplied by the Contractor/Supplier/ Service provider by the 2nd day of that month.
17. Labour may be used on all government buildings which are under the control of DWSS Head office, Patiala for any work accordingly.

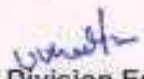
  
 Sub Division Engineer,  
 W/S & Sanitation Sub Division (Mech.),  
 Patiala.

Endt. No. 394-401

Date 12/04/2024

A copy is forwarded to:-


1. Executive engineer, Water Supply and Sanitation, Division Mech. Patiala.
2. Sub Divisional Engineer, Water Supply and Sanitation, Sub Division no. 4/5, T1W Patiala
3. Care Taker, DWSS (Head office) Patiala
4. Notice Board
5. Concerned Contractor
6. <https://dwss.punjab.gov.in> for upload online

  
 Sub Division Engineer,  
 W/S & Sanitation Sub Division (Mech.),  
 Patiala.

## Analysis of Rates

Annexure-A

Labour per month	Contractor's profit to be quoted by contractor in %	Mali/Sweeper (D.C. Rate)	Electrician (D.C. Rate)
Wages of 1 No. as per minimum wages per month			
Add 13% EPF			
Add 4% ESI			
Labour welfare fund Act 1965 in section 9A in sub Section 1			
Sub Total 1			
Add Labour Cess on wages 1%			
Sub Total 2			
Ad contractor's Profit only in figure value. Do not use percentage (%) Symbol	Percentage to be quoted by Contractor		
Sub Total 3			
Add 18 % GST			
Grand Total			

  
 Sub Division Engineer,  
 W/S & Sanitation Sub Division(Mech.),  
 Patiala. ✓



**Material for Cleaning, Sweeping, Swabbing in Head office Building of Water Supply and Sanitation Department, Nabha Road, Patiala**

Unit -1 Month

Cost of Material (as per annexure-B)

Sr. No	Description	Unit	Qty.	Rate	Amount
1	Fine Fibre Jharu of length 3'-0" of Gulab or Equivalent make	each	7		
2	Coarse Fibre Jharu (Bans Jharu) of length 3'-0"	each	7		
3	Floor Duster Pocha (18"×18")	each	21		
4	Toilet brush of reputed make with plastic Handle	each	20		
5	Floor Wipers of minimum 2'-0" cleaning rubber wiper & 3'0" steel rod	each	7		
6	Cob Web cleaner with 10'0" bans handle	each	3		
7	Naphthalene balls of bathroom & urinals pots (packing of 100 gm.)	each pack	20		
8	Detergent washing powder of Nirma/Wheel or equivalent make (packing of 1kg)	each	5		
9	Harpic (200ml)	each	20		
10	Phenyl Liquid Rakshak/Gainda/Tiger make or equivalent make(450ml)	each	25		
11	Room freshener cake of Odonil (200gm) pack of 4 pc	each pack	10		
12	Liquid soap of Fern/Dettol make or equivalent make (200ml)	each	20		
13	Dettol soap (75 gm.)	each	80		
14	Hit spray of Hit or equivalent make (400ml)	each	7		
15	Toilet paper of reputed make	roll	4		
16	Tile cleaner make Harpic/ lizol (500 ml) or equivalent make	each	7		
17	Spray for Mirror cleaning colin make or equivalent make (500ml)	each	5		
Estimated Cost					16011
Say					16000

*W. S. S.*  
**Sub Division Engineer,**  
**W/S & Sanitation Sub Division**  
**(Mech.), Patiala.**