



File No.DWSS-ABHO/16/2022-ADMIN

OFFICE OF HEAD DEPARTMENT OF WATER SUPPLY & SANITATION PUNJAB

Water Works Complex, Phase-2, Sahibzada Ajit Singh Nagar-160055
Tele: 0172-2270101, 4330317

To

The Director,
Department of Public Relation & Information, Punjab,
Punjab Civil Secretariat,
Chandigarh.

Letter No. DWSS/Admin/Social/22/1170.....


Dated: 14-3-22

Sub: Advertisement regarding Chief Social Development Officer - public appointment on contract basis.

You are requested to get the enclosed advertisement pertaining to public appointments published in the following newspaper on 15.03.2022:

- | | | | |
|---|---------------------------|---|------------------------------------|
| 1 | Hindustan Times (English) | - | Chandigarh, Punjab & Delhi Edition |
| 2 | The Tribune (English) | - | Punjab, Chandigarh & Delhi Edition |
| 3 | Jagbani (Punjabi) | - | Punjab & Chandigarh |

DA: / As above

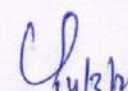

Superintendent (Admin)

Endst. No. DWSS/Admin/ Social/22/1171.....

Dated: 14-3-22

A copy of the above is forwarded to:

- 1) Executive Engineer (MIS) for hosting the TOR and application performa on the Deptt. Website under relevant link along with advertisement notice.
- 2) Joint Controller (Finance & Accounts) DWSS, S.A.S. Nagar for information and necessary action.
- 3) Social Wing, HOD Office, SAS Nagar is requested to coordinate with MIS wing for hosting of TOR, Application performa and advertisement notice and also compile the applications received online through website.


Superintendent (Admin)

Vacancy Notice

Office of Head, Department of Water Supply and Sanitation Punjab

Water works complex, Phase-2, SAS Nagar

Phone No. 0172-2270101, 4330343

Recruitment Notice Reference No. Admin/DWSS/2022/....

**On line applications are invited for the following post in the
Department of Water Supply and Sanitation Punjab**

Sr. No.	Name of Post	Number of posts	Remuneration in Rs.
1.	Chief Social Development Officer (CSDO)	01	Rs. 1,25,000/- per month (Negotiable depending upon experience)

Last date & time: 29.03.2022 upto 05.00 pm

For details log onto: <https://dwss.punjab.gov.in/>

Note: Any corrigendum (s) to this recruitment notice shall be published on above website.

Head DWSS

Qualification, Experience, Job Description and Emoluments for Chief Social Development Officer at Head Office, Mohali

Sr. No.	Name of the Post	Qualification and Experience	Job Description	Emoluments
1.	Chief Social Development Officer (CSDO)	<p><u>Qualification</u></p> <ul style="list-style-type: none"> • Post Graduation in Social/Behavioural Sciences (Sociology, Social Work, Political Science , Psychology, etc.) with minimum 50% marks • Knowledge of Punjabi language is preferred <p><u>Experience</u></p> <ul style="list-style-type: none"> • 12 years' experience in PRI strengthening and implementation of community development programmes. • Sufficient experience in Project Management, Community Management / Social Mobilization & Monitoring and Evaluation. • Well conversant with strategy formation for ensuring social development achievements/outcome preferably in water and sanitation sector. • Sufficient experience in identifying and addressing emerging issues, deploying staff resources, monitoring program, sustainability, impact and outcomes etc. • Strong oral and written presentation, analytical and problem-solving skills. • Outstanding interpersonal skills and demonstrated abilities to work in multi-disciplinary teams and multicultural environments. 	<ul style="list-style-type: none"> • Report to Head, DWSS and coordinate with various division officers for providing support on social development and GPWSC strengthening required for the project. • Formulate strategies for effective Capacity Building and social development issues, training programmes at strategic, intermediary, block and grass-root level, trigger communication for targeted stakeholders • Address social development issues during all stages-identification, preparation, appraisal and supervision. • Develop and guide implementation of social mobilization, communication, community participation and village level capacity building activities so that the social issues i.e. inclusion, equity participation ,transparency, gender main streaming is ensured. • Human Resource Development activities • Develop and implement strategies for gender mainstreaming • Develop and advise mechanisms for inclusion of women, scheduled castes and poor in decision making and other activities of the GPWSC • Formulate policies for effective social development strategies which will convey the message of safe water and sanitation to the community • Provide policy and operational guidance on social development issues to strengthen the performance of the sector as a whole • Design framework for social impact monitoring and evaluation of outcomes. • Formulation and Implementation of Social Management plan including social audit • Work shall be evaluated based on achievement of Project Development Objectives specifically Service Levels and strengthen service delivery arrangements including reduction in open defecation. • Extensive travelling across the State required. 	1,25,000/- per month (Negotiable)

Application Form for the post of Chief Social Development Officer

Name of the applicant:	
Father's Name:	
Date of Birth:	
Address:	

EDUCATIONAL QUALIFICATIONS:- (starting from highest to lowest):

Qualification	Name of Institute/ University	Regular (Y/N)	Year of Passing	%age

EXPERIENCE IN YEARS:-

Total Experience (in years)	
Relevant Experience (in years) as required in TOR hosted on department website	

TOTAL EXPERIENCE DETAILS:-

Organization	Post Held	Period of holding the post (from date)	Period of holding the post (to date)	Brief nature of duties (Role)

It is certified that the above furnished information is true and correct to the best of my knowledge. If found wrong at any stage during evaluation, my application will be cancelled.

Date:

Place:

Signature of the Candidate

Mobile No:

Email Id: