

**ADVERTISEMENT FOR RECRUITMENT**

**Notice No.1/22**

Applications are invited for the post of Chief Chemist for the Department of Water Supply and Sanitation Phase-2, S.A.S.Nagar on deputation/contract basis as under:

<b>Post</b>	<b>No. of post</b>	<b>Scale/Consolidated salary</b>
Chief Chemist	01	(Rs. 15600-39100+ Grade Payas 7600) + allowances or equivalent as per Sixty Punjab pay commission(For deputation candidates)
		Rs. 85000/- per month (Consolidated salary for contractual candidates)

The job profile, qualification & experience required and other conditions may be downloaded from the Department Website [https://dwss.punjab.gov.in/show\\_recruitment/](https://dwss.punjab.gov.in/show_recruitment/) w.e.f. 06<sup>th</sup> January 2022. Last date for filling up applications online is 4<sup>th</sup> February, 2022.

Note : Any other information & any corrigendum(s) will be published on above website only.

**Admn. Officer, O/o Head ,  
Department of Water Supply & Sanitation, Punjab,  
Water Works Complex, Phase 2 S.A.S.Nagar  
Phone No. 0172-4330329, 4330352**

**GOVERNMENT OF PUNJAB**  
**DEPARTMENT OF WATER SUPPLY AND SANITATION**  
**PUBLIC APPOINTMENTS**  
**ADVERTISEMENT NOTICE NO. 1/22**

**Background:**

Department of Water Supply & Sanitation has established Water Testing Laboratories on various levels i.e. State/District. To monitor & control the process of testing of water one post of Chief Chemist has been created. As per approval, this post is to be filled either on Contract or through deputation (from officers working in the State/Central Govt. Departments).

**JOB DESCRIPTION**

**A. QUALIFICATIONS AND EXPERIENCE REQUIRED**

**Qualification:** Should possess Post-Graduation in Sciences with Chemistry/Environmental Sciences/ Microbiology/ Biotechnology/Biological Sciences/Bio Chemistry as specialization from a recognized University

**Experience:** Minimum 15 Years experience in analytical Laboratory, out of which minimum 6 year experience should be in water/waste water quality analysis and monitoring in a Government Department or Public Sector undertaking or reputed private organization after completion of qualifying degree.

**Candidates interested to apply for deputation should apply through their controlling officers. For those candidates, following additional qualification & experience & requisite documents required are as under:**

- i) Holding the analogous post in the State/Central Govt. Departments & having five year regular service in the pay scale of 15600-39100+7600 or pay protection.
- ii) Certificate regarding no departmental/vigilance inquiry/complaint is pending or contemplated against the officers.
- iii) Integrity Certificate.
- iv) ACRs for the last five years.

## **B. REPORTING TO**

Advisor / Sr. Advisor (Water Quality)

## **C. ROLE & RESPONSIBILITIES**

- i) Overall in-charge of all the drinking water quality testing laboratories set up in the state.
- ii) Controlling the data of all Laboratories; implementation of water quality analysis manual and other related documentation for smooth functioning of laboratories.
- iii) Preparation of Standard Operating Procedures (SOPs) for proper sampling techniques i.e., collection, preservation, transportation and testing procedures for sample processing, analysis, reporting and data interpretation of test results.
- iv) Prepare annual action plan for effective WQMs both for basic and newly emerging parameters.
- v) Attend the meetings at the State Level/central level.
- vi) Ensure proper AMC/ CAMC of instruments/ equipments following approval from Competent Authority duly adopting procedural formalities as per State Govt. rules.
- vii) Ensure timely procurement of chemicals/ glassware/ consumables after approval from Competent Authority and adopting procedural formalities as per State Govt. Rules.
- viii) Ensure proper calibration of all instruments/ equipments using Certified Reference Material (CRM) as per "IS/ISO/IEC 17025"
- ix) Plan corrective actions in consultation with Adviser (Water Quality) of the department.
- x) Ensure cross verification of test results, quality control and safety in labs at all levels.
- xi) Supervise and guide reporting staff on sampling, water quality analysis, data analysis, identification of standard corrective actions based on water quality analysis data.
- xii) Ensure correctness of data uploaded on IMIS/MIS/LIMS.
- xiii) Any other task in the interest of ensuring safe drinking water supply.
- xiv) Ensure Quality Assurance activities of the laboratory.
- xv) Maintain team spirit in lab personnel.

- xvi) Reports to Advisor / Sr. Advisor (Water Quality)
- xvii) Other related works as per requirement/directions of higher authorities of DWSS.

### **Emoluments**

- i) Rs.85,000/- per month consolidated **(For Contractual candidates)**.
- ii) Pay Scale 15600-39100 + 7600 or as per 6<sup>th</sup> Punjab Pay Commission or pay protection **(For candidates applying on deputation)**.

### **General Conditions:**

1. Applications giving details of educational qualification with percentage of marks and experience should be submitted by 5:00 PM up to 04.02.2022. Applications received after this date/time will not be considered.
2. Certified copies of all certificates and one passport size photo should be attached with the application.
3. Only Shortlisted eligible applicants will be called for interview.
4. The applicants applying for contractual appointment only can apply online via the following link [https://dwss.punjab.gov.in/show\\_recruitment/](https://dwss.punjab.gov.in/show_recruitment/) (with enclosed standard format only). However, candidate applying for deputation should apply through their controlling officer and also submit requisite information & documents on the prescribed standard format enclosed.
5. In case of candidate applying for contractual appointment, while uploading Resume/ Curriculum Vitae during online application, standard format for resume as available along with detailed advertisement should be filled with utmost care and diligence. Resume received in any other format will not be entertained.
6. Incomplete applications or applications submitted on any other format or means other than the prescribed format are liable to be rejected.
7. Application received after due date i.e. 04.02.2022 (5.00 pm) will not be considered, in any case.
8. Any addendum/ corrigendum will be published on the department website only and no separate communication will be made to individual applicants.
9. All correspondence regarding the recruitment with shortlisted candidates shall be done through email only. Candidates must ensure that email provided in the application is correct and functioning.

10. The requisite experience for the post will be counted from the date of acquiring the prescribed minimum essential qualification for that post (post qualification experience).
11. Applicants are free to attach Additional Qualification/Experience, if any beyond the requisite qualification/Experience.
12. If at any time during scrutiny of the Application Form/documents submitted by the candidate or otherwise, if any document, statement or any other information submitted by the candidate is found to be wrong or incorrect as per the selection/eligibility criteria, the Department reserves the right to cancel the selection of the candidate.
13. No TA/DA will be given for attending the interview.

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**Application Form for the post of Chief Chemist**

<b>Name of the applicant:</b>	
<b>Father's Name:</b>	
<b>Date of Birth:</b>	
<b>Address:</b>	

**EDUCATIONAL QUALIFICATIONS:-*(starting from highest to lowest)*:**

<b>Qualification</b>	<b>Name of Institute/ University</b>	<b>Regular (Y/N)</b>	<b>Year of Passing</b>	<b>%age</b>

**EXPERIENCE IN YEARS:-**

<b>Total Experience <i>(in years)</i></b>	
<b>Relevant Experience <i>(in years)</i> as required in TOR hosted on department website</b>	

**TOTAL EXPERIENCE DETAILS:-**

<b>Organization</b>	<b>Post Held</b>	<b>Period of holding the post (from date)</b>	<b>Period of holding the post (to date)</b>	<b>Brief nature of duties (Role)</b>

It is certified that the above furnished information is true and correct to the best of my knowledge. If found wrong at any stage during evaluation, my application will be cancelled.

**Date:**

**Signature of the Candidate**

**Place:**

**Mobile No:**

**Email Id:**