

Advertisement Notice

Office of Head, Department of Water Supply and Sanitation Punjab

Water works complex, Phase-2, SAS Nagar Phone No. 0172-4330343

Recruitment Notice Reference No. Admin/DWSS/-----

Applications are invited for the following post

(Read General Instructions carefully before applying)

S. No	Name of Post	Number of Vacancies	Remuneration in Rs.
1	Social Safeguard Specialist [On contract basis under World Bank Project]	01	Rs. 70,000/- per month

Last date & time: 07.06.2021 upto 5.00 PM

For details log onto: [http:// dwss.punjab.gov.in/](http://dwss.punjab.gov.in/)

- Note:**
- (1) Any corrigendum (s) to this recruitment notice shall be published on above website only.
 - (2) Applications should be sent on prescribed performa available on above website.
 - (3) Applications can be sent online on http://dwss.punjab.gov.in/show_recruitment/ or through email: csdodwss15@gmail.com

Head, DWSS

TOR for Social Safeguard Specialist

Job Description

Key Responsibilities

- 1) Must be conversant with World Bank Safeguard policies obligations Indigenous Peoples OP/BP 4.10 & Involuntary Resettlement OP/BP 4.12 procedures and application and conversant with GoI and preferably Punjab government's social assessment regulations and procedures
- 2) Coordinate with World Bank Specialist for the field visits to review social safeguards compliance
- 3) Undertaking reviews and preparing reports on World Bank Policies on Involuntary Resettlement and Indigenous Peoples
- 4) Undertake frequent field visits to all Surface Water project sites to monitor the implementation of SMPs, RAPs and any other social safeguard measures required for the project;
- 5) Provide assistance in undertaking socially inclusive assessments, participatory planning, implementation, monitoring, social audit for achieving sustainability with an emphasis on poor and gender inclusion.
- 6) Participatory in field assessments including guidance and supervision of the implementation of project to ensure participatory and social development components of the project.
- 7) Ensure the effective integration of social safeguards and due diligence as defined in the ESMP (Environment & Social Management Plan)&ESIA while designing, implementation and monitoring of water supply & sanitation schemes as well as to take due cognizance of disclosure requirements.
- 8) Prepare TORs to guide contractors to prepare site specific social safeguards instruments required for mitigating social impacts of proposed projects prior to commencement of civil works;
- 9) Screening of DWSS sub-projects and advising requirement of specific management and action plans to mitigate adverse social impacts due to various project interventions
- 10) Ensure zero tolerance for sexual exploitation and abuse by project workers (including the contractors and implementing agency staff, facilitate HIV/AIDs orientation programme at construction sites, address any issue related to labour influx in consultation with Labour Officer of the project etc.
- 11) Identify the capacity building needs of DWSS staff especially with the IEC& CDS, NGOs and technical staff engaged in the project for achieving sustainability of the project and capacitate them through trainings.
- 12) Participate in reviews undertaken by DWSS and during world bank supervision mission
- 13) Review RAP/ARAP/s and other social documents prepared by consultants to ensure compliance with relevant safeguards policies of the World Bank and Punjab's specific policies on the same;
- 14) Upon review, share all draft Resettlement Action Plans, Resettlement Policy Framework (if required to be revised or updated), to DWSS and World Bank

for review and clearance and upon approval from the Bank, disclose the final document on DWSS website

- 15) Prepare and submit monthly reports on implementation status of SMPs, RAPs, addressal of grievances and any other social safeguard measures to be taken to address social issues to CSDO/DWSS, in addition, the Social Safeguards Specialist will also be required to prepare or contribute to the preparation of other social status and monitoring reports, as and when needed;
- 16) Perform any other duty assigned officially by DWSS.

Qualification Required & Experience

Essential

- 1) Master's in Social Sciences or Sociology or Social Development or equivalent from a reputed University with minimum 55 percentage.
- 2) Additional weightage will be given to higher degree holder in concerned subject.
- 3) Have 5 years relevant practical experience as a social safeguard specialist especially in social assessment studies and management, rural poverty and development, gender analysis, community mobilization sustainable development, social protection, project implementation and capacity building of various stakeholders.
- 4) Must be familiar with World Bank Safeguard policies, procedures and application and conversant with GoI and preferably Punjab government's social assessment regulations and procedures

Desirable:

- 1) In-depth knowledge of the socio economic situations of the project areas is highly desirable.
- 2) Relevant Experience at the national level working with Governments and private entities in the water sector
- 3) Prior experience of technical advisory services in the water sector

Knowledge & Skills

- 1) Creative and innovative team player
- 2) Exceptional organization problem-solving and analytical skills
- 3) Excellent communication skills and ability to influence at all levels
- 4) Proven leadership skills and motivate team members to deliver excellent results
- 5) Strong team building, decision making and people management skills
- 6) Ability to work under pressure and achieve targets
- 7) High level of organization and attention to detail

- 8) Have working knowledge of Punjabi & English
- 9) Good human relation skills

Age: Maximum 45 Years

Salary:- 70000/-PM

Mode of recruitment: Contractual basis

Application Form for the post of Social Safeguard Specialist

Name of the applicant:	
Father's Name:	
Date of Birth:	
Address:	

EDUCATIONAL QUALIFICATIONS:- *(starting from highest to lowest):*

Qualification	Name of Institute/ University	Regular (Y/N)	Year of Passing	%age

EXPERIENCE IN YEARS:-

Total Experience <i>(in years)</i>	
Relevant Experience <i>(in years) as required in TOR hosted on department website</i>	

TOTAL EXPERIENCE DETAILS:-

Organization	Post Held	Period of holding the post (from date)	Period of holding the post (to date)	Brief nature of duties (Role)

It is certified that the above furnished information is true and correct to the best of my knowledge. If found wrong at any stage during evaluation, my application will be cancelled.

Date:

Place:

Signature of the Candidate

Mobile No:

Email Id: